

Important Dates to Remember:

February 4: Auditions for additional parts in Cinderella (ages 10 & up) 12PM-1PM

February 7: Cinderella auditions (Pointe students only) 8PM-9PM

February 13: Performer's Contract and Performance Fee due (see attached)

March 5: Costume deposit due

April 9-14: Closed for Spring Break

May 7: Rehearsal Fee due

May 26-28: Closed for Memorial Day weekend

June 4: Tickets go on sale for Cinderella & Elements

June 23: Last day of semester; regular classes end except for dancers in summer performance

June 2-29: Mandatory studio rehearsals & "New Parent Meeting" (Times TBA)

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Dear Parents, Students and Friends

We are finalizing this year's production of "Cinderella & Elements" with a total running time of 2 ½ hours (including intermission). Our matinee show will feature students ages 3 years & up and the evening show will include students ages 6 & up. All students are encouraged to participate, however, it is not mandatory. In order for us to plan the show,

we need to know how many students are participating. We hope with our earlier show date of June 30th, more of our wonderful dancers can participate! Please read the following information and see the attached participation form.

Additional specifics will be announced as they become available. All information will be posted on our website: capitoldancecompany.com/news. We will also be e-mailing this information to all our families.

Performance Date:

Saturday, June 30, 2012

**3PM Matinee Performance
7PM Evening Performance**

Venue: The Campbell Heritage Theater | #1 West Campbell Ave at Winchester Blvd, Campbell, CA

Rehearsals: Additional rehearsals will be held in June for performers only. These rehearsals are separate from regular class times and will be mandatory in order for dancers to practice working together to make for a smooth-running performance. Times TBA & have a separate Rehearsal Fee. **This fee is due Monday, May 7th.**

Fees and Costs

Performance Fee per family

Each family will be charged a performance fee based on the number of dances in which you or your children participate. This fee covers some of the show's operational expenses: theater rental, props, sets, stage director and technical staffs, security, insurance and programs.

Fees due by Monday, Feb 13

1 dance	\$80.00
2 dances	\$110.00
3 dances	\$130.00
4 or more	\$150.00

Participation in 5 or more dances must be approved

Costume Costs

We will try to keep the costs of costumes around \$65 per dance. However, costume prices will vary depending on the parts that are cast as well as the costume companies that are chosen. **Costume deposits of \$65 per dance will be due Monday, March 5.**

Balance of costume fee, if any, will be due once a ship date and handling fees have been confirmed

with costume companies.

Rehearsal Fees

You will be paying your regular tuition rate for an additional month to cover these additional classes (rehearsals) for Cinderella (4 Saturdays & 1 evening) Elements (5 evenings)—times TBA. These times will not conflict with your dancer's regular lesson schedule. This fee is due by **Monday, May 7th.**



Additional Performance Information

Refund Policy

Dancers with the best intentions want to give it a go on stage, but sometimes something comes up and they are incapable or unwilling to go on stage. In the event the dancer would

be unable to take the stage, we will credit the dancer's performance fee to their next semester of dance, but we can't issue refunds. There are no refunds or credits on costumes. Once ordered, the costume is yours.



Show Tickets.

The theater will handle all production, sales and distribution of tickets for our show. Tickets will go on sale **Monday, June 4th** and will be \$16 each, for both Matinee & Evening performances.

All tickets are general admission. Children under the age of 3 are free, but must sit on a parent's lap. A limited amount of tickets will be available at Capitol Dance Company.

The rest must be purchased at the theater box office—(408) 866-2700—or through the theater's website heritagetheatre.org. There is a \$5.00 surcharge for online ticket purchases.

We are looking forward to this summer's performance of **Cinderella** and **Elements** and to be able to share this unique experience with every dancer and parent. As always, please let us know if you have any questions or concerns.

Chip & Leslie Fields
CDC Directors

2012 "Elements & Cinderella" PARTICIPATION FORM & CONTRACT ³

CHECK ONE: [] Yes we want to participate. [] No we cannot participate.

Please list each family member's name requesting participation. Include their class name, day & time and the teacher's name of the classes in which they are currently enrolled. All classes and dancers are eligible to participate in the show except Musical Theater and Competition classes. You are required to sign the bottom of this form stating that you have read and understand the Performance Information and Regulations for these shows. **Return Performance Fee, Form and Contract to the office by March 1st.** If you have questions please feel free to contact your teacher or inquire at the Front Desk.

1) First _____ Last _____

(If different than above)

Class _____ Day _____ Time _____ Teacher _____

2) First _____ Last _____

Class _____ Day _____ Time _____ Teacher _____

3) First _____ Last _____

Class _____ Day _____ Time _____ Teacher _____

4) First _____ Last _____

Class _____ Day _____ Time _____ Teacher _____

Signature _____ **Date** _____

By signing above I have stated that I have read and understand the participation details and policies stated for our upcoming production and agree to abide by these policies and procedures. If you are under the age of 18 you must have parent or guardian sign this contract. **Please put family name in upper right space**

Office Use Only: Do not write below

Performance Fee \$ _____ Date Paid _____ Method _____ # _____

Costume Fee \$ _____ Date Paid _____ Method _____ # _____

\$ _____ Date Paid _____ Method _____ # _____

Notes: _____
